



**The 2nd International Conference of E-Publishing
ICEPUB 2016**

July, 26-28 2016

The University of Jordan

Amman - Jordan

Services Manual

A Letter From The Management

Dear Valued Participant,

Petra Travel & Tourism Co. is pleased to announce its appointment as the Official Reservation Agency Contractor for The 2nd International Conference of E-Publishing : ICEPUB 2016, to take place in Amman, Jordan, at the University of Jordan , from July, 26-28 2016 .

Petra Conferences & Exhibitions , specialized division of Petra Travel & Tourism Co. will be in charge of hotel reservation, transportation & optional tours.

Should you need to book hotel rooms, airport transfers or join a pre-scheduled excursion, please feel free to contact us within convenient time. We'll be pleased to assist with all related information, prices and any necessary arrangements.

Looking forward to hearing from you, please accept our sincerest regards.

Petra Conferences & Exhibition Team



HOTEL ACCOMMODATION & LIMOUSINE TRANSFERS

Hotel Rates			
Hotel Name	Single Room Rate in USD	Double/Twin Room Rate in USD	Remarks
Le Meridien Hotel 5*	185.00	195.00	20 Minutes drive to UJ
Regency Palace Hotel 5*	140.00	150.00	15 Minutes drive to UJ
Corp Executive Hotel 4*	120.00	135.00	15 Minutes drive to UJ
Grand Palace Hotel 4*	90.00	110.00	15 Minutes drive to UJ
<p>** All Room rates are in USD inclusive of Taxes & breakfast. ** Shuttle Bus Service is provided from above listed Hotels ,compliments of JU.</p>			

Limousine Transfers		
Price per vehicle per one way transfer in US\$		
TRANSFERS	Full size Vehicle 1-3 persons + Luggage	Minivan 4-6 persons + luggage
From Queen Alia International Airport to Hotel in Amman	45.00	65.00
From Hotel in Amman to Queen Alia International Airport	45.00	65.00

For Hotel Bookings, Transfers , optional Tours ; please complete the form [next page] and send it by Email or Fax or contact us directly at :

Petra Travel & Tourism Co.
Fax: + 962-6 - 568 1402 Tel: + 962-6- 567 4674
E-mail: event.executive@petratours.com Web Site: www.petraevents.com

RESERVATION FORM HOTEL ACCOMMODATION & LIMOUSINE TRANSFERS

Title Mr. Ms. First nameFamily name

Company/Institution

FaxTelephone

MobileE-mail.....

City..... Country

Hotel Name	Number of rooms	Check-in date	Check-out date	Single / Double	Notes

Limousine Transfers				
Limousine Transfers	Date	Pick-up time & place	Drop Off Place	Type of car
1. Airport to Hotel in Amman				
2. Hotel in Amman to Airport				

Flight Details					
Arrival	Carrier/ Flight No.		Departure	Carrier/ Flight No.	
From:			To:		
Date:			Date:		
TIME /ETA:			Time / ETD:		

Optional Tours on 30th July 2016

Option	Trip	Price Per person in USD	Yes	No	Number of Persons
Option 1	The Red Rose City of Petra Trip to Petra Full day ; including transport, entrance fees to Petra, short horse ride on Petra site, buffet lunch at Basin restaurant + water & 1 soft drink, accompanying English speaking guide. Minimum 10 participant	170.00	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Option 2	Wonders of the World 2 day / 1 night Trip to Petra with overnight in Wadi Rum; Including: transport, entrance fees to Petra & Wadi Rum, short horse ride in Petra, lunch at Basin on Petra site + water & 1 soft drink, overnight in tents in Wadi Rum with BBQ dinner, 2 hrs 4 x 4 in Wadi Rum, Lunch in Wadi Rum , accompanying English speaking guide. . Minimum 10 participant	280.00	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Option 3	Ajloun Castle, Houses of Rasun Trail & Jerash Day Trip to the North ; including Transport ; entrance Fees to Jerash ; Ajloun Castle ; Ajloun Reserve , The Houses Trail ; Local Cuisine Brunch Accompanying English Speaking Guide. Minimum 10 participant	Compliments of UJ	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**** Please note the detailed program of each Trip in the couple of pages .**

Remarks:.....

The Red-Rose city of Petra [Full Day Visit]

This is an enchanting tour of Jordan's Red Rose city of Petra.

To reach the city, you will ride on horseback [for short distance] and walk on foot through the awesome Siq, an immense crack in the Nubian sandstone. Near the end of the passage, Petra's most impressive monument, Al Khazneh [The Treasury] appears. It is by far, one of the most elegant remains of antiquity, carved out of the solid rock from the mountain. Beyond al Khazneh, you can continue on foot to the Deir [Monastery] and the Roman-style Palace Tomb.



Tour program:

- Pick-up time: 08:00 AM – Hotel Lobby In Amman
- 08:00 - 11:30 hrs – Transfer to Petra via Desert Highway.
- 11:30 – 13:30 hrs – Petra site Visit including a short horse ride, walk through the 2 km Siq, stop in front of the Treasury, the most famous monument in Petra, for snap shots, visit Roman Amphitheater & other monuments located on way to Basin Restaurant.
- 13:30 hrs – 14:30 hrs – Buffet lunch at Basin Restaurant on site.
- 14:30 – 16:30 hrs – Walk back from Petra Basin to the site entrance.
- 16:30 – 20:00 hrs – transfer back to the hotel in Amman

Services included:

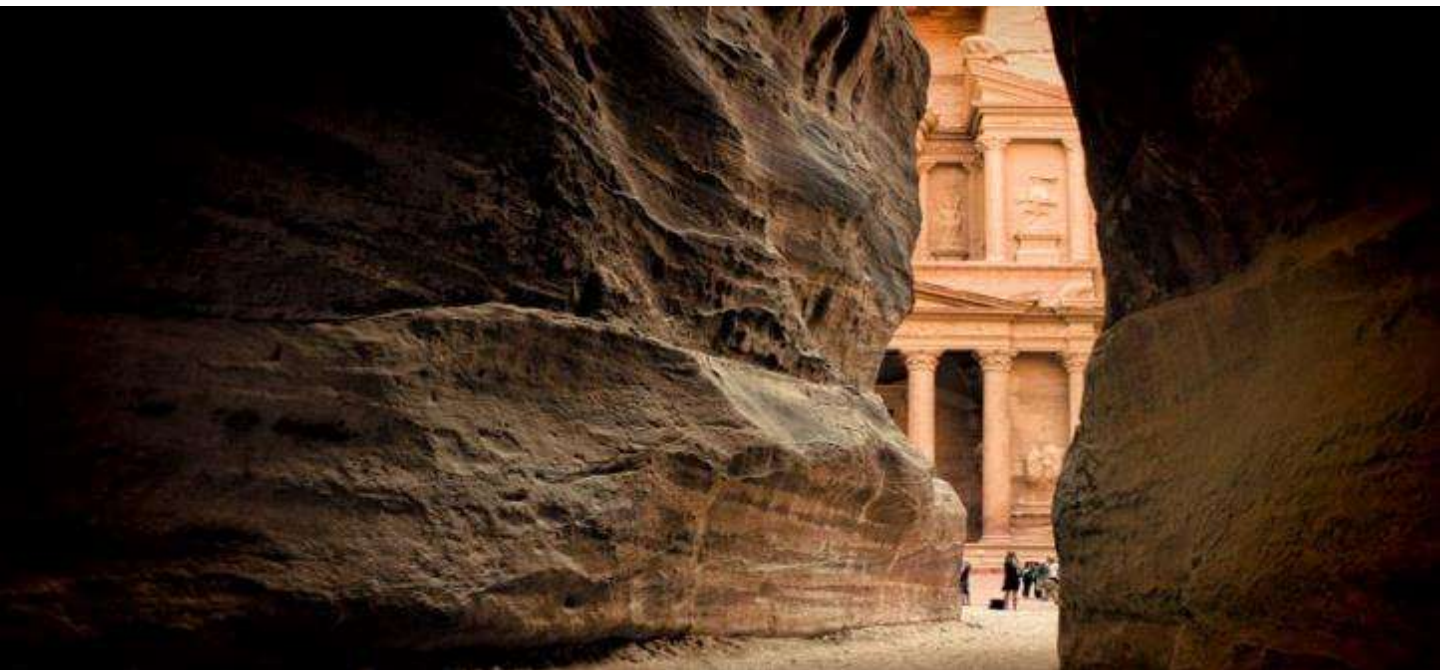
- ✓ Transportation by A/C coach
- ✓ Accompanying English speaking guide
- ✓ Entrance fees to Petra
- ✓ Short horse ride on Petra site
- ✓ Buffet lunch at Basin Restaurant

Not included:

- × Tips & gratitude for guide, driver, horse boy in Petra, restaurant staff
- × Donkeys, camels & carriages on Petra site
- × Beverages with lunch
- × Any other personal expenses



Wonders of the World 2 Days / 1 night



Day 01 – Amman– Petra

08:00 Hrs. Pick-up from your hotel in Amman and direct transfer to Petra via desert Highway.

This day, you will explore one of the perhaps most stunning site in the entire Middle East – the legendary “Red – Rose” City of Petra carved out of craggy rocks by the Nabateans, an industrious Arab people, who settled in the South more than 2,000 years ago. Fortified behind a narrow, deep Siq [Gorge] that slowly winds through a massive rock wall, the majestic façade of the so-called ‘Treasury’ [Al-Kazneh] rises up with a breath taking view as you emerge into the sunlight. After Lunch at the Basin Restaurant in Petra and Over 1 hr drive south of Petra will bring you to magical **Wadi Rum**, a vast, silent landscape of ancient riverbeds and pastel-colored stretches of sandy desert, Dinner & overnight in Wadi Rum Camp among the Mountains .

Day 02 – Wadi Rum – Amman

09:00 Hrs .Breakfast at the camp. Then By jeep, for around three hours, you’ll explore the ancient valleys where the elements of nature have modeled and carved out extraordinary vistas and have left strips of scorched earth and stretches of sand which change into shades of yellow, red and orange. Among the famous sites to see are: Lawrence of Arabia’s springs, Jabal Khaz’ali, the Mountain of the Seven Pillars of Wisdom and the moving sands. After Lunch in Wadi Rum transfer to hotel in Amman or Queen Alia airport.

Services included:

- √Transportation by A/C coaches.
- √ Accompanying English speaking Guide
- √ 1 night accommodation on HB Wadi Rum Camp.
- √Entrance fees to Petra & Wadi Rum.
- √Accompanying guide .
- √ Short horse ride in Petra
- √Three hours jeep safari in Wadi Rum
- √Lunch in Petra
- √Lunch in Wadi Rum

Not included:

- ×Tips & gratitude for the driver, camp staff, local guide, horse boy in Petra.
- ×Beverages with the Meals
- ×Any personal expenses



Ajloun Castle, Houses of Rasun & Jerash day Tour

Jordan's countryside is littered with the ruins of great civilizations which have flourished and decayed over the centuries: Greek and Roman, Nabatean and Byzantine, Umayyad & Mamluk. And yet, there has always been another Jordan that has endured beyond the reach of empires, untouched by foreign invaders and unknown by tourists.

After visiting Ajloun Castle, [Qala'at Al-Rabad] fine example of Islamic architecture built in 1184 by Osama ibn Munqich, a nephew of Saladin, who defeated the Crusaders in 1187, a short distance away, in the heart of Ajloun forest, guests will have the opportunity to interact with local community by taking the Houses Hiking Trail of Ajloun ; This trail takes you through a tour of Ajloun's popular three houses -socio-economic projects implemented in Ajloun Forest Reserve -; The Soap House and The Biscuit House in Orjan village and the House of Calligraphy in Rasun village; On the way, you will hike through thick, healthy woodlands filled with oak, pistachio, and oriental strawberry trees; the Soap House where local women follow the traditional process of making Orjan pure olive soap , At the House of Calligraphy, you can take the first steps towards learning how to write some Arabic words. At The Biscuit House, you can visit the workshop where Tasali Jordanian delights are created.

Local homemade Brunch will be served during the trail using the area's delicious crops and fine herbs .



After Ajloun Trail you will be transferred towards **Jerash** ; Boasting an unbroken chain of human occupation dating back more than 6,500 years and hidden for centuries in sand before being excavated and restored over the past 70 years, Jerash is a fine example of the grand, formal and provincial Roman towns found throughout the Middle East.

One can walk beneath four imposing gates or down the "Street of Columns" north from the "Oval Plaza" while stepping over the tracks of the chariot wheels still visible in the paved stones.



Confirmation & Payment :

Following submission of your request duly completed, you will receive confirmation of the reservation by Email.

To guarantee your reservation, or proceed payment via CC please submit credit card details.

Master Card Visa Card

I Authorize Petra Travel & Tourism Co. to deduct the amount of:.....

Card no:Expire date.....

Numbers shown on the back of the card next to signature or CVV2.....

Billing address.....

Name and address of card holder if different from above:

Name..... Address.....

Signature of card holder Today's date.....

* Kindly to enclose a scanned copy of the Credit card along with passport copy or scanned ID copy of the credit card holder..

For Payment via Bank Transfers please note below our banking information:

Bank Account: Petra Travel & Tourism Co.

Bank Name and address : Arab Bank – Shmeisani Branch P.O box 144186 Amman 11841 Jordan

Tel : 00962 6 5600000 Fax : 00962 6 5670564

Account number (USD) : 0118/289117-4/510

IBAN (USD) : JO29 ARAB 1180 0000 0011 8289 1175 10

Swift code : ARABJOAX100

Service Code: 0404

Thanks to advice payment method [credit card or bank transfer]; Cash payment is not accepted.

Credit Card Bank Transfer

* Please note that for Credit card payment and/or Bank Transfer an administrative fee of 3.5% of total amount will be added.

**Total Balance to be settled no later than July. 15th 2016.

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